

**Library**  
**Library Services**  
**(209) 937-8362**

**FY 2019-20 Adopted Fee Schedule**

<i>Account #</i>	<i>Effective Date</i>	<i>Description</i>	<i>Amount</i>
<b>Overdue Materials</b>			
041-35xx-347.10-00	7/1/2019	Overdue Materials-Adult, \$.25 per day up to a maximum of 40 days (\$10 maximum per item) OR full cost of replacement item	\$0.25
041-35xx-347.10-00	7/1/2019	Overdue Materials-Children and Young Adult/Teen, \$.10 per day up to a maximum of 40 days (\$4 maximum per item) OR full cost replacement of item	\$0.10
041-35xx-347.10-00	7/1/2019	Overdue Device, per day, \$20 maximum	\$2.00
041-35xx-347.10-00	7/1/2019	Lost / Damaged Material or Device	Replacement cost
041-35xx-347.10-00	7/1/2019	Collection referral fee	\$15.00
041-35xx-347.10-00	7/1/2019	Link+ Overdue Materials, per day, \$10 maximum	\$1.00
<b>Room Rental</b>			
041-35xx-362.10-18	7/1/2019	Meeting Room Rental, per hour	\$35.00
041-35xx-362.10-18	7/1/2019	Meeting Room Rental - Security Deposit, per booking (1)	50% of rental fee
No Charge	7/1/2019	Meeting Room Rental for Non-profit and community groups (2)	No Charge
<b>Services &amp; Merchandise</b>			
041-35xx-347.11-00	7/1/2019	Replacement Library Card - Adult, per card	\$2.00
041-35xx-347.11-00	7/1/2019	Replacement Library Card - Children & Teens, per card	\$1.00
041-35xx-347.11-00	7/1/2019	Interlibrary Loan Request, per item	\$5.00
041-35xx-347.11-00	7/1/2019	Public Access Catalog printer, per page	\$0.10
041-35xx-347.11-00	7/1/2019	Computer print-out, color, per page	\$0.50
041-35xx-347.11-00	7/1/2019	Copy machine, per copy	\$0.15
041-35xx-347.11-00	7/1/2019	Restocking fee for materials reserved and not picked up, per item	\$1.00
041-35xx-347.11-00	7/1/2019	Microfilm copy, per copy	\$0.25
041-35xx-347.11-00	7/1/2019	Faxing, per page	\$1.00
041-35xx-364.10-03	7/1/2019	Merchandise	Actual cost
041-35xx-347.11-00	7/1/2019	Makerspace - 3D printer charge, per gram	\$0.05
041-35xx-347.11-00	7/1/2019	Makerspace - Picture printer copies, per copy, limit of 4 per session	\$0.25
041-35xx-347.11-00	7/1/2019	Makerspace - Engraver materials	Actual cost
041-35xx-347.11-00	7/1/2019	Makerspace - Cutting machine materials	Actual cost

**Division General Comments (Applicable to all Fees)**

Meeting Room Rental Policy - All fees are due 30 days prior to date of reservation. (Applicable to City of Stockton Library facilities only. Reservations in other Libraries must refer to the policies of the host cities.)

Reservations made less than 30 days prior to event - cash payment only.

Cancellation processing fee of \$25 will be charged if reservation is canceled less than 15 days prior to the booking.

No refund will be available for cancellations made less than 48 hours in advance of booking.

Security deposit for meeting rooms may be required if food or beverages will be consumed during the course of the reservation.

Meeting rooms in the City of Stockton Libraries and Community Centers may be used at no cost and no required deposit by non-profit or community groups based in Stockton. All such meetings must be open to the public. Libraries and Community Centers must not serve as the headquarters of any group. Use of meeting rooms does not constitute an endorsement or promotion of the groups policies or beliefs. Use of meeting rooms by non-profits to sell products or services does not qualify for non-profit use.

**Division Footnotes**

*(1) No Deposit is required for meetings where no food or beverages are consumed.*

*(2) Meetings cannot be booked more than 45 days in advance.*