



### Special Event Planning **Parade Conditions**

Events involving a parade must meet the special event requirements and following parade conditions:

1. An experienced parade Marshall for managing the parade must be hired or designated
2. Parade organizer must ensure an adequate number of volunteers/assistants along the route who are identifiable.
3. Parade organizer should ensure that the presence of media organization on the parade route will not interfere with, slow, or stop the routine progress of the parade.
4. Parade organizer should meet with participants prior to the parade to discuss all requirements and restrictions.
5. Parade participants may not have squirt guns, silly string and other items that could lead to crowd control issues.
6. No candy or materials may be thrown from parade participants to spectators along the parade route.
7. Parade participants may not jump from or onto a float or motorized vehicle.
8. If horses are entrants in the parade, the parade organizer must assign ensure the presence of a clean up crew behind the horses at all times.
9. Trash maintenance service must be provided by the parade organizer during and immediately following the hours of the parade.
10. Portable restrooms and trash containers to meet the anticipated attendance at parade must be provided the hours of the parade.

**Refer to Special Event planning Street Closure and Block Party for additional requirements.**