



Special Event Planning **Street Closure**

Event organizers that would like to close a portion of any public street, road, lane and place in the City of Stockton for the purpose of conducting a specific event, must file an application with the Community Services Department forty-five (45) working days prior to the event. A successful event requires careful planning and adequate notice to your neighbors and impacted businesses.

Type of events that require a Block Party Permit:

- Neighborhood gatherings

Type of events that require a Street Closure Permit:

- Parades
- Demonstrations / March
- Run / Walk
- Festivals (Impacting streets)

Block Parties and Street Closure Process

1. Fill out the following applicable forms and submit completed forms to the Community Services Department, 605 North El Dorado Street, and 2nd Floor.
2. Submit refundable street cleaning deposit of \$500.
3. Petition form for notification, including: area businesses, homeowners and/or tenants involved in the closure area is preferred.
4. Detailed sketch and map showing that portion of the street to be closed.
5. Barricades or K-rail (Must rent separately and organizer will be notified of requirement at pre-planning meeting)
6. Police service may be required (To be determined at pre-planning meeting)

Anyone planning to host an event that will involve closing public right-of-ways (streets, sidewalks or alleys) must notify all affected residents and businesses at least 45 days before an event.

Proof of notification of all neighbors and other parties affected by a street closure must be attached to a Special Event Permit application before it will be considered by City of Stockton, Community Services Department

If street closure encompasses parking meters, additional fees may apply on parking meters along affected streets several days prior to an event.